



SES 0301 Comprehensive Security Briefing Course Syllabus

Subject Category: SES - Personnel Security

Course Prerequisite: Learner must hold a DOE Security Clearance

Course Length: 60 minutes

Course Mode: Virtual - Instructor led

Audience: DOE Security Cleared Individuals

Medical Approval: No

Refresher: No

Purpose: Educate the cleared population on the critical importance of safeguarding classified information and protecting DOE facilities. This briefing emphasizes the understanding and adherence to security policies, procedures, and regulations to prevent unauthorized access, disclosure, or misuse of sensitive data.

Objectives:

After completing this course, the learner will be able to:

- Understand and adhere to DOE security policies and procedures.
- Recognize and report security violations.
- Protect classified information and other sensitive materials.
- Maintain awareness of potential threats and vulnerabilities.
- Fulfill security responsibilities as a DOE employee or contractor.

Instructor: Qualified SES Staff

Training Requirements: (If required, what regulation drives the requirement).

- DOE O. 472.2A - Personnel Security
- SES.S&S.SA.PLAN.001 - Safeguards and Security Awareness Program Plan
- SES.PS.PMA.PLAN.001 - Personnel Security Program Requirements Plan

Course Instructional Materials:

- DOE F. 272.2 - Reporting Form
- Security Executive Agent Directive 3 (SEAD 3)

Practical or performance Assessment / Exam: No

Retraining/Recertification: None