



**BERKELEY LAB**

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**Berkeley Lab Training**

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**FAC 0026 LBNL Facilities Lockout/Tagout Procedure Training**

**Course Syllabus**

**Subject Category:** Supervisory

**Course Prerequisite:** None

**Course Length:** NA

**Medical Approval:** None

**Course Mode:** Online or Classroom

**Course Purpose:** This course overviews the Facilities Procedure *Lockout/Tagout Operating Program MA.MG.PRC.045*. The course will outline instructions for the planning placement, verification, and removal of LOTO performed by the Facilities Division personnel during the servicing or maintenance of equipment.

**Learning Objectives:**

After completing this training, participants will be able to comprehend:

- LOTO Determination
- Roles and Responsibilities for:
  - Authorized Person (AP)
  - Person in Charge (PIC)
  - Responsible Individual (RI)
  - Hazardous Energy Control Group (HEC)
- Process For:
  - Simple LOTO For FAC Direct Work
  - Complex LOTO For FAC Direct Work
  - Subcontractor LOTO Permit
- Configuration Control
- Special Conditions For LOTO Lock Removal

**Training Requirements:**

**Instructor:** Ryan Velasco

**Course Instructional Materials:** Zoom training/Handouts

**Practical or performance Assessment / Exam:** No

**Retraining/Recertification:** No

**Course Evaluation:** Feedback form used to evaluate training