



Lawrence Berkeley  
National Laboratory

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Berkeley Lab Training Program

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**EHS 0389 Cord and Plug LOTO for Authorized Persons**

**Course Syllabus**

**Subject Category:** Electrical Safety  
**Course Length:** 45 minutes.  
**Delivery Mode:** Online

**Course Prerequisite:** No  
**Medical Approval:** No  
**Refresher:** Every 3 years

**Course Purpose:** This course authorizes workers to apply Simple LOTO for cord-and-plug equipment. Course also explains the LOTO exemption for cord-and-plug equipment. Unless you are already authorized to perform Complex LOTO, you must successfully complete this course in order to be authorized to perform any work inside cord-and-plug devices using LBNL's Simple LOTO process.

**Who training is for:** Workers who perform work on electrical cord and plug equipment and implement Simple LOTO when exclusive control cannot be maintained.

**Objectives:**

After successfully completing this training, you will be able to:

- Recognize when LOTO is not required
- Identify who is allowed to use the Simple LOTO for Cord-and-Plug Equipment process
- Identify equipment that you can open up for maintenance or repairs without using LOTO, using Simple LOTO, and when Complex LOTO is required
- Choose appropriate locks and tags
- Enter the required information on your LOTO tag
- Apply your lock and tag correctly
- Properly control your key
- Safely release LOTO

**Training Compliance Requirement:** PUB 3000 Chapter 18 Lockout/Tagout

**Retraining/Recertification:** Every 3 years

**WEB Resource:** <http://training.lbl.gov/bltCourses.html>