Sample OJT
Checklist

Student's Name: **Date:**

Trainer's Name:

Task to be performed:	
Condition:	
Standard for performance:	
ES&H considerations:	

Method of Accomplishment (MOA): P (perform), S (simulate), O (observe), D (discuss)

Task #	MOA	Task Description – Initiators/Terminators			Remedial	
			Pass	Fail	Pass	Fail

Trainer's Evaluator's Signature: _____

Remarks: