



Environment, Health, & Safety
Training Program

EHS 804 ~ Occurrence Reporting & Processing System for Senior Management

Course Syllabus

Subject Category:	EHS Occurrence Reporting	Course Prerequisite:	None
Course Length:	10 minutes	Medical Approval:	None
Delivery Mode:	online		

Course Purpose: This briefing is designed to provide LBNL Senior Management with a high level understanding of the Occurrence reporting Processing System reporting responsibilities to DOE. It explains their responsibilities and the responsibilities of others involved in the process. It also provides an example of the ORPS process based on

Course Objectives:

Upon successful completion of this training, the participant will be able to:

- Identify the roles and responsibilities of those involved in the ORPS process
- Explain the importance and value of Occurrence reporting process
- Identify the basic steps of the ORPS process

Course Instructional Materials:

- Online training with resources
- Flowchart poster

Instructor: Online

Training Compliance Requirements: DOE Order 232.2

Exam: No exam

Participant Evaluation: Written evaluations regarding the effectiveness of the training

Written or Practical Exam: None

Retraining/Recertification: None

WEB Resource: Guidance documents and reporting tools available at ORPS web page: <http://www.lbl.gov/ehs/orps>.